


To: **Members of the Supporting People Commissioning Body**

***Notice of a Meeting of the Supporting People
Commissioning Body***

Friday, 25 March 2011 at 10.00 am

County Hall, New Road, Oxford



Peter G. Clark
County Solicitor

March 2011

Contact Officer: **Sue Whitehead**
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Membership

Chairman – Councillor Michael Gibbard – Cherwell District Council

Councillors

Councillor Dorothy Brown	-	South Oxfordshire District Council
Councillor Arash Fatemian	-	Oxfordshire County Council
Councillor Angela Lawrence	-	Vale of White Horse District Council
Councillor Verena Hunt	-	West Oxfordshire District Council
Graham McCartney	-	Thames Valley Probation Service
Graham Stratford	-	Oxford City Council
Fenella Trevillion	-	Oxfordshire Primary Care Trust

Notes:

- **Date of next meeting: 17 June 2011**

The agenda is attached

AGENDA

1. **Apologies for Absence and Substitutions (if applicable)**
2. **Declarations of Interest (all members of the Body shall be responsible for deciding whether they have a declarable interest, in accordance with the Codes of Conduct of their own organisation , if applicable)**
3. **Petitions and Public Address**

Members of the public may speak on a matter included on the agenda by giving notice to the Contact Officer by the deadline of 9.00 am on the morning before the meeting.

Advice on addressing a meeting can be found on the Council's website.

4. **Minutes (Pages 1 - 4)**

To approve the minutes of the meeting held on 20 January 2011 (**SP4**) and to receive for information any matters arising on them.

For Decision

5. **Supporting People Strategy 2011-16 and Annual Plan for 2011-12 (Pages 5 - 74)**

The partnership has reviewed Oxfordshire Supporting People Strategy in 2010-11 with a view to set strategic and financial objectives for the programme in 2011-2016. Outcomes of this review are presented in the Supporting People Strategy for 2011-16 **attached at SP5**

This strategy, once approved by the Commissioning Body, would be used to inform further discussions with key stakeholders and to guide the partnership through the programme wide review proposed in the annual plan for 2011-12.

A paper is **attached at SP5a** reminding the Commissioning Body of the requirements in the Memorandum of Understanding regarding the contents of the annual plan.

The Core Strategy Group at its meeting on 2 March discussed a draft Annual Plan 2011-12. Officers recommended a list of major projects for 2011-12 **attached at SP5b** and a budget proposing the amount to be spent on each primary client group (**SP5c**).

There will be a paper setting out further details about this budget **SP5d**

The papers setting out the budget and explaining the rationale for its composition are

being finalised and will be circulated separately, in advance of the meeting.

The Core Strategy Group RECOMMENDS that the Commissioning Body approves the Supporting People Strategy 2011-16 and Annual Plan 2011-12.

For Information

6. Supporting People Budget Report 2010-11

The Administering Authority currently projects a smaller year end surplus of £7k compared with the original budget surplus of £202,243k. This is explained mainly by incurring higher than planned spend on mental health services and older people services.

Detailed budget monitoring reports (**SP 5a-c.**) are being produced based on the latest financial position and will be circulated separately, in advance of the meeting.

7. Annual Plan 2010-11 - Progress Report (Pages 75 - 78)

A report attached at **SP7** gives information about any items in the Annual Plan which the administering authority is not on track to deliver and a table is attached at **SP7a** showing progress against the Annual Plan

8. Date of Next Meeting

The next meeting will be held in Meeting Room 3, County Hall on Friday 17 June 2011.
